

R&S 2017/18 Fees

Summer Fees

Fees in the summer will be as follows:

\$700	5 weeks (entire month of August)
\$500	2 weeks in August
\$300	1 week in August

Refundable Fall Holding Fee

There will be a **refundable fall holding fee of \$300** for those who will not require care for the summer but would like to reserve a childcare position in the fall. This fee may also be used to acquire 1 week of care in August. This fee will **be due by the April 28, 2017**.

2017/2018 School Year Fees

The first day of the 2017/2018 school year is **Tuesday, September 5, 2017**. **Fees starting in September will be \$480/month, due on the first day of each month**. R&S will be **closed** on the Labor Day Monday on September 4, but ready for school on September 5!

NOTE: We are now accepting e-transfer! Please contact Roxanne for more information if you would like to pay for your child's fees via e-transfer.

Late Pick-up Fees & Policies

Late pick-up fees are charged at a rate of \$2.00/minute after 6pm. The late fee may be appealed if you have made a phone call with reasonable notice/reason. In any case where the parent arrives after 6pm, please pay the staff member on duty directly. Persistent abuse of time-schedules will result in termination of the contract. This policy will be strictly enforced and frequent late pickups will be documented.

*At closing, if children have not yet been picked up from the center, the staff will follow the following procedures:

1. Each parent will be phoned.
2. Director will be informed of children still at the center.
3. Each emergency contact will be called in order.
4. Repeat steps one through three until 7pm. If no contact can be reached at this time, Child Welfare Crisis Unit will be called.

It is the responsibility of the parent to call R&S if they will be late.

Delinquent Fee Policy

Fees in childcare are due the third working day of each month. A fee of \$5.00/day, to a maximum of \$25.00, will be charged for the late fee payments. Please note: Delinquent fees are considered a breach of contract and are therefore grounds for the termination of services. If the situation is not rectified by the 15th working day, we reserve the right to terminate services as of the 16th working day.

N.S.F. (Non-Sufficient Fund) Cheques

N.S.F. cheques will be charged \$25.00/cheque. After the second N.S.F. cheque, payment by certified cheque or money order is required. Note: If your child misses O.S.C. due to illness or holiday, there are no refunds.

Withdrawing from the Center

One month's written notice is required to withdraw your child(ren) from the center. If notice is not received, you will be responsible for the fees incurred for another month. If the safety or health of other children is at risk, we reserve the right to discontinue services for your child without notice.